

Environmental Policy

As a key part of achieving our vision, we wholly commit to caring for the environment through an effective environmental management system.

As a manufacturer of engineering components and assemblies, across two sites, we use the natural resources of the planet in the form of materials, energy, gasses and water. As a bi-product of this activity we create waste which we minimise and control.

We are committed to complying with all applicable legislation, the prevention of pollution and to continual improvement.

We continually assess the environmental aspects of our operations and through the setting of objectives and targets ensure we have a positive effect on our environmental impact, both locally and globally.

We review this policy and our environmental management system at least annually.

We maintain and manage our environmental policy in accordance with ISO 14001.



No imaging/recording equipment permitted without prior authorisation from Newburgh personnel

EMERGENCY PROCEDURE

If in doubt, ask about emergency procedures, signals and alarms, and the nearest safety exit.

Fire/Emergency

Activate the nearest RED fire alarm break glass point.

If the Alarm Sounds

Proceed to the nearest emergency exit with your host.

Fire Assembly Point[s]

BRADWELL SITE

The car park.

ROTHERHAM SITE

Visitors' car park – adjacent to reception.

Remain at the Fire Assembly Point, with your host, until given further instructions by the registration co-ordinator.



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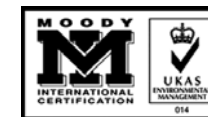
www.newburgh.co.uk



Visitor Information and Safety Guide

Newburgh

Working Together for Success



INVESTOR IN PEOPLE

Important Information for all Visitors.
Please read this document. If you have ANY QUESTIONS please ask your host for clarification.

Welcome to Newburgh...



...we hope you enjoy your visit. For your safety you will be met and accompanied by a host throughout your visit. The following few points will help ensure your safety during your visit.

We thank you for your co-operation.

Fire

In the event of the fire alarm being raised, immediately leave the building via the nearest fire exit. Wait with your host until given further instruction.

Accidents

In the event of an accident or illness, please report this immediately to your host who will arrange first aid and report the incident as necessary.

Smoking

This is a no smoking site, including external areas. If you need to smoke **you must use the designated smoking area or leave the site.**

Hazards

Newburgh is a low hazard environment providing the following simple rules are observed:

- Remain within the **marked walkways** at all times
- Work areas are clearly marked and you **should not enter these** unless authorised to do so
- Should you enter an eye or hearing protection zone (indicated by signs) **personal protection equipment will be made available for your use**
- Do not touch any plant or equipment and work-in-progress (sharp burrs may be present)
- Keep clear of crane operations
- **Beware** of forklift trucks in the buildings and around the yard
- **Beware** of commercial traffic in the yard and keep to walkways
- Observe any signage and temporary barriers (e.g. due to contractor activities)
- Welding operations will be fully screened – however to prevent any potential eye irritation **do not look** directly at the process

Health & Safety Policy

Newburgh recognises the benefits of having a fit, active and healthy workforce and is committed to safeguarding the health, safety and welfare of its employees. **Our statement of general policy is:**

- To provide adequate control of the health & safety risks arising from our work activities
- To consult with our employees on matters affecting their health and safety
- To provide and maintain safe plant and equipment
- To ensure safe handling and use of substances
- To provide information, instruction and supervision for employees
- To ensure all employees are competent to do their tasks, and to give them adequate training
- To prevent accidents and cases of work related ill health
- To maintain safe and healthy working conditions
- To review and revise this policy as necessary at regular intervals

